



# Doncaster Council

Would you please note that a Group Meeting will be held at 5.00 p.m. in the Civic Office.

## Agenda

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To all Members of the

## COUNCIL

Notice is given that a Meeting of the Council is to be held as follows:

**Venue:** Council Chamber, Civic Office, Waterdale, Doncaster DN1 3BU

**Date:** Thursday, 8th September, 2022

**Time:** 6.00 pm

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**Damian Allen**  
Chief Executive

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Issued on: Wednesday, 31 August 2022

**Governance Officer for this meeting**

David Taylor  
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**Doncaster Metropolitan Borough Council**  
[www.doncaster.gov.uk](http://www.doncaster.gov.uk)

## ITEMS

1. Apologies for Absence.
2. To consider the extent, if any, to which the public and press are to be excluded from the meeting.
3. Declarations of Interest, if any.
4. Minutes of the Council Meeting held on 14th July, 2022. 1 - 14
5. To receive any announcements from the Chair of Council, the Mayor, Members of the Cabinet or the Head of Paid Service.
6. Questions from the public in accordance with Council Procedure Rule 13:-
  - (a) Question from Mr Patrick Cawkwell to the Mayor of Doncaster, Ros Jones:-

“Does the Mayor agree that during a cost of living crisis it’s unthinkable for the government to plan the removal of 200 of their own staff from Doncaster City Centre? The high skill economy the government wants has every right to be in Doncaster as it does anywhere else; the 200 people the government want to move contribute circa £500,000 p/a to the city centre economy. Is it unthinkable or don’t the government know the true impact on the economy of this disastrous decision?”

### **A. Items where the Public and Press may not be excluded.**

#### **For Decision**

7. Local Government and Housing Act 1989 - Proposed Revision to the Membership of the Parish Councils' Joint Consultative Committee. 15 - 18
8. To consider the following Motion, written notice of which has been given by Councillor Leanne Hempshall and Seconded by Councillor Jake Kearsley, in accordance with Council Procedure Rule 16.1:-

“Traditionally, annual bonfires and firework displays are used to celebrate November the 5th, New Year’s Eve, Diwali, and Chinese New year amongst other celebratory occasions.

We now see a considerably larger use of fireworks throughout the year, causing distress to Veterans suffering from PTSD, vulnerable people, children with learning difficulties, working dogs and guide dogs, farm animals and family pets. We also see Anti-Social behaviour within our communities with people setting off fireworks in a dangerous manner and sometimes using them as weapons.

This Council resolves from 2023:-

- To ensure all firework displays on Council land organised by

Doncaster Council or its partners utilise low noise or silent fireworks as a positive alternative.

- To encourage people to attend professional organised displays, where fireworks are set off in the safest possible way and fully insured.
- To encourage early advertisement of planned firework displays to enable communities to allow individuals and groups to take precautions in respect of vulnerable people, veterans, animals and pets.
- To actively promote a public awareness campaign about the impact of fireworks on animal welfare, veterans and vulnerable people, including the precautions that can be taken to mitigate risk.
- To write to the UK Government insisting that they introduce legislation to promote the sale of low noise or silent fireworks and enter into a major public awareness campaign around the effects of fireworks and noise on people and animals.
- To support and encourage the use and sale of noiseless and silent fireworks within Doncaster City.
- To encourage Town and Parish Councils in the Doncaster City to consider using low noise or silent fireworks as a positive alternative.
- To encourage local suppliers of fireworks in Doncaster to stock and sell low noise or silent fireworks as a positive alternative.”

9. Questions by Elected Members in accordance with Council Procedure Rules 15.2 and 15.3:-

(i) Questions on Notice to the Executive:-

None received for this meeting.

(ii) Questions without Notice to the Executive and the Chairs of Committees.

**For Information and Not Endorsement**

10. To receive the minutes of the following Joint Authorities.

19 - 58

A. South Yorkshire Mayoral Combined Authority Board held on 25th July, 2022.

B. South Yorkshire Local Enterprise Partnership Board held on 7th

July, 2022.

- C. South Yorkshire Fire and Rescue Authority held on 20th June (Annual) and 20th June (Ordinary), 2022.
- D. South Yorkshire Police and Crime Panel held on 6th June, 2022.

# Agenda Item 4

## DONCASTER METROPOLITAN BOROUGH COUNCIL

### COUNCIL

THURSDAY, 14TH JULY, 2022

A MEETING of the COUNCIL was held in the COUNCIL CHAMBER, CIVIC OFFICE, WATERDALE, DONCASTER DN1 3BU, on THURSDAY, 14TH JULY, 2022, at 6.00 pm.

#### PRESENT:

Chair - Councillor Ian Pearson  
Vice-Chair - Councillor Duncan Anderson  
Deputy Mayor - Councillor Glyn Jones

Councillors Nick Allen, Bob Anderson, Lani-Mae Ball, Nigel Ball, Iris Beech, Joe Blackham, Rachael Blake, Glenn Bluff, Laura Bluff, Nigel Cannings, James Church, Gemma Cobby, Steve Cox, Linda Curran, Aimee Dickson, Susan Durant, Yetunde Elebuibon, Sue Farmer, Sean Gibbons, Julie Grace, Martin Greenhalgh, John Healy, Leanne Hempshall, Charlie Hogarth, Debbie Hutchinson, Barry Johnson, Jake Kearsley, Majid Khan, Jane Kidd, Sue Knowles, Sophie Liu, Tracey Moran, Emma Muddiman-Rawlins, Tim Needham, Jane Nightingale, Thomas Noon, Andy Pickering, Cynthia Ransome, Andrea Robinson, Glynis Smith, Sarah Smith, Gary Stapleton and Austen White.

#### APOLOGIES:

Apologies for absence were received from Mayor Ros Jones and Councillors Bev Chapman, Phil Cole, Jane Cox, Mark Houlbrook, John Mounsey, David Nevett, Rob Reid and Dave Shaw.

#### 20 Minute's Silence for the recent death of former Councillor Patricia Schofield

Prior to the commencement of formal business, Elected Members, Officers and members of the public, observed a minute's silence as a mark of respect and remembrance in relation to the recent death of former Councillor Patricia Schofield.

#### 21 Declarations of Interest, if any

There were no declarations of interest made at the meeting.

#### 22 Minutes of the Annual Council Meeting held on 20th May, 2022

RESOLVED that the minutes of the Annual Council Meeting held on Friday, 20th May, 2022, a copy of which had been circulated to each Member, be approved as a correct record and signed by the Chair.

#### 23 To receive any announcements from the Chair of Council, the Mayor, Members of the Cabinet or the Head of Paid Service

The Deputy Mayor, Councillor Glyn Jones, made the following announcements:-

“I would like to make a brief announcement in relation to Doncaster Sheffield Airport. Yesterday, Peel Group announced that the future of Doncaster Sheffield Airport is under review.

This is very disappointing news and I am saddened to hear that the future of Doncaster Sheffield Airport is under review by its owner The Peel Group. The Airport is a major asset to Doncaster and the wider region, and I am urging that all avenues to make it viable commercially are fully investigated. Doncaster Sheffield Airport is the best Airport in Yorkshire, the best connected by road and hopefully soon to be by rail, and it also has one of the longest runways in the country.

I am sure all Council will be concerned about this development and like myself, Mayor Ros Jones and Cabinet, would want to see the Airport as part of our future. We are actively engaging with the Airport owners, our MPs and the South Yorkshire Mayor, and making it clear our position in wanting an Airport in Doncaster, and for the benefit of the wider region. The loss of aviation services could have an impact on wider investment into both the Airport and the Gateway East development. I encourage everyone to rally behind efforts to safeguard our aviation industry in Doncaster and I ask our MPs and the Mayor of South Yorkshire, to do all the lobbying they can with Government. What we need from Government is a long term funding package to support the Airport in the medium term. From Government, we need the commitment of money, not just empty words.

Secondly, I would like to put on record this Council’s congratulations to Tariq Shah on being awarded an OBE as part of the Queen’s Birthday Honours for his services to charity. Tariq often works with Doncaster Council, he was a key member of our City Status bid team and is currently involved in our bid to be the new home of Great British Railways. He also chairs our Doncaster Town Deal Board.

Tariq, thank you for all you have done and all you continue to do; congratulations on your OBE.

I would also like to congratulate the People Focused Group and b:friend who have both been awarded a Queen’s Award for Voluntary Service, the UK’s highest accolade for such services and known as the MBE for volunteering groups.”

Councillor Nigel Ball, Cabinet Member for Public Health, made the following announcement:-

“I would also like to put on record our immense admiration and thanks to our Director of Public Health, Dr Rupert Suckling, on being awarded an MBE as part of Her Majesties Birthday Honours.

Rupert, you led the Public Health response to Covid here in Doncaster. Your calm and collected approach focussed on facts, and you were the expert and reassuring voice that this Council and our residents needed at a time of such pain, suffering and loss. As we all know, even though hospitalisations and deaths have decreased, contracting Covid is still a danger and you, working with our partners in the NHS, continue to provide up to date guidance and data for the people of Doncaster.

I have seen first-hand how hard yourself, the Public Health Team and Council employees have worked in our most critical periods during the pandemic, and you are all a credit to the Borough.

Rupert, congratulations and thank you for all you have done, and your continued service to this Council and the people.”

24 In accordance with the Council's Petition Scheme, to receive the presentation of a Petition relating to the Stopping of the sale of Rose Hill Field to Developers

The Council received a Petition from Mr Chris Owen, the Petition Organiser, on behalf of the Rose Hill Residents' Association, requesting Doncaster Council to stop its plans to sell Rose Hill to a developer to build houses on the Green Space, which had been submitted in accordance with the Council's Petition Scheme.

Prior to debating the Petition, the Chair of Council, Councillor Ian Pearson, outlined the procedure which would be followed. The Petition Organiser would be given 5 minutes to present the Petition and as the Petition was below the 10,000 signature threshold, there would be no discussion or debate involving Elected Members. Upon conclusion of the presentation, the Petition would be referred to the appropriate Executive Member.

Mr. Chris Owen, in presenting the Petition, addressed the Council as follows:-

“We are asking the Council to stop the sale of Rose Hill to a developer or explain why it will not and how destroying Rose Hill aligns with the Environmental Strategy and vision to make Doncaster a place where nature flourishes. This Petition has been signed by over 110 people and there is a separate online Petition with over 1300 signatures. The sale of Rose Hill is a matter of widespread public concern. The decision to sell Rose Hill was made before the Council declared a Climate and Biodiversity Emergency, and before the issue of its Climate Commission Report on Environment Strategy. Your Environmental Policies have therefore evolved significantly since the decision to sell was made; a decision which now urgently needs revisiting in light of the these developments.

Rose Hill is a biodiverse mixed habitat containing areas of woodland, grassland and scrubland which supports many trees, wildflowers and wildlife, including protected species. It is next to a local wildlife site and through naturalisation, is expanding it. It is on the green corridor allowing wildlife to move across Doncaster. It is a much valued community asset which is widely used by the public for recreation and to connect with nature. It is exactly the sort of place this Council says must be protected to tackle Climate Change, stop biodiversity loss and create greener communities.

So why is the Council choosing to destroy a place which it should be protecting. The sale of Rose Hill is a choice. Paragraph 4.74 of the Local Plan says there is 25% more housing supply over the Plan period. 3852 units that are needed to meet housing targets. Your Residential Land Availability Survey says that there are Planning Permissions granted for over 12,000 houses which have yet to be built. Given these circumstances, it is inappropriate and unnecessary for the Council to sell a biodiverse habitat and community green space to a developer. The Local Plan also takes no account of your Climate Commission Report or Environmental Strategy, which you said you would update the Plan for, but have not.

The sale of Rose Hill is contrary to the Council's Environmental Policies; for example, you say you will safeguard existing trees and that there is a presumption against development that will result in the loss and deterioration of woodland and trees. How are these Policies being applied at Rose Hill?

You say you will increase the amount of land given over to woodland, wildflower grassland and green space; how will this be achieved if you sell off this type of land to developers?

You say naturalisation, preserving wildlife, wildflower areas and supporting Doncaster's wildlife are key to protecting and preserving biodiversity and tackling the climate emergency, so why are you not protecting Rose Hill's naturalised habitat, wildflower areas and wildlife?

We have been told that naturalised habitat on Rose Hill, which has developed over the last 25 years, will be replaced by a newly established habitat bank which is like saying we are going to burn your house down, but don't worry, we will possibly replace it in about 25 years' time.

Yes, we need to create new habitat, but it should add to the decades old habitat we already have and not be used as an excuse to destroy it. It should be obvious that Rose Hill is an existing habitat bank already delivering benefits for the environment and wildlife, and ideally suited for enhancement and further habit creation. If you are serious about tackling climate change and biodiversity loss, you should make Rose Hill a habitat bank, not destroy it.

Do not forget, Rose Hill is also a green open space which is much loved and used by the community to connect with nature. We invite all Councillors to go to Rose Hill, walk along the bridleways that run between the trees and across the scrubland, listen to the bird song, enjoy the tranquillity of this beautiful place and see what will be lost forever under your watch if it is sold. After visiting Rose Hill, we hope you will appreciate its value and why it must be protected, and that you will support us and act to stop its sale and destruction. All we are asking the Council to do is what it tells everyone else to do; put the environment at the forefront of its thinking, act like there is a Climate Emergency and stop destroying habitat. So please, follow your own Environmental Policies, revisit and properly scrutinise your decision to sell and stop the sale of Rose Hill immediately, and protect this place for future generations and wildlife before it is too late.

Make no mistake, if the Council can sell and destroy a biodiverse habitat and green community asset such as Rose Hill during a Climate and Biodiversity Emergency, then no green space in Doncaster is truly safe. Thank you for listening."

At the conclusion of the presentation, the Chair of Council, Councillor Ian Pearson, formally accepted the Petition on behalf of the Council, and reported that the Petition would be referred to the appropriate Portfolio Holder, Councillor Joe Blackham, Cabinet Member for Highways, Infrastructure and Enforcement.

## 25 Questions from the public in accordance with Council Procedure Rule 13

There were no questions from the public received for this meeting.



26 Youth Justice Plan 2022/23

The Council considered a report, introduced by Councillor Lani-Mae Ball, Cabinet Member for Education, Skills and Young People, which sought approval of the statutory Youth Justice Plan for 2022/23, which covered the work of the Youth Offending Service (YOS) in Doncaster.

It was reported that in the past year, the YOS had continued reducing first time entrants into the criminal justice system and sat slightly outside of the top quartile for performance nationally. Its work to reduce re-offending with young people had been a historic area of strength, and remained so. The YOS was well within the top quartile of Authorities with the lowest re-offending rates in England and Wales.

Members noted that due to the impact of a serious incident last year involving children not open to the YOS, the custody rate had increased significantly. This had resulted in the service moving from the top quartile in the previous year, to the bottom quartile in this year.

It was also reported that the YOS aimed to maintain its low first time entrant rate through the work of EPIC and the Youth Justice Team, and to further reduce Doncaster's re-offending rate. If achieved, this would represent Doncaster's lowest ever annualised reoffending rate and that the YOS fully expected that the custody rate would return to its regular level in 2022/23. The YOS had also set a non-statutory target this year to bring the rate of Children who were looked after in the criminal justice system, to a level which was comparable to children who were not looked after.

In conclusion, it was noted that the Plan also highlighted some notable achievements in 2021/22, including a highly positive Thematic ETE inspection, the development of a dedicated Counsellor's post and the opening of the EPIC Town Centre Hub.

RESOLVED that the Youth Justice Plan 2022/23, be approved.

27 Doncaster Council Peer Review 2022

The Council considered a report, which was introduced by the Deputy Mayor, Councillor Glyn Jones, which outlined the process, feedback and the Council's response to date, to the Peer Review which was undertaken by the Local Government Association.

It was reported that as the Council had reached a key milestone in its improvement journey, it was decided to undertake a Peer Review to reflect on what had been achieved and be clear about the challenges that remained, and agree priorities for the future.

The Deputy Mayor thanked staff, Members and stakeholders who took the time to meet with the Peers and took part in exploring the Council's strengths and areas to improve, and took the opportunity to thank the Peers for the way they conducted the review, and the communication before and after the visit.

The Deputy Mayor stated that the Council welcomed the report as it demonstrated the improvement journey the Council had been on, and Highlighted the following:-

- Doncaster Council was now emerging as a strong organisation that was on a positive and upward trajectory;
- The Council had many good features and if continued, would be an exemplar Council;
- The Council came across as an energetic and focused organisation with a clear strategic focus, strong political and managerial leadership, and good governance and decision-making arrangements; and
- There was huge commitment, dedication and affinity to the place among Members, staff and partners, to deliver for Doncaster.

It was noted that the Council needed to keep on improving and subsequently the Peer Report identified the following six recommendations or areas to consider:-

- (i) Pause and reflect on the Council's strategies to address organisational overload and fatigue, and address capacity issues;
- (ii) Condense the key priorities for the Council for the next three years and set annual delivery targets;
- (iii) Simplify and communicate key messages in a more tailored manner, particularly internally;
- (iv) Reassess the Council's corporate risk appetite;
- (v) Continue to plan for the impact of the cost of living crisis on local communities and the delivery of Council services; and
- (vi) Celebrate the Council's achievements and consider sharing learning and good practice with the wider Local Government sector.

The Deputy Mayor pointed out that the Council had already started making these improvements by committing to build its Action Plan into the annual improvement cycle and delivery through the quarterly performance monitoring. The Council would deliver a staff engagement programme in Autumn 2022, to communicate and share the Action Plan, but also use this engagement to set out a new set of values for the organisation that were owned and recognised by staff.

It was also reported that the Council would be reviewing its risk appetite through active examples and taking a 'learning by doing' approach to support greater investment, and the role the Council could have in achieving that investment.

RESOLVED that the Doncaster Council Peer Review report and the initial response to the recommendations, be noted.

28 Health and Wellbeing Board First Health Annual Report 2021/22

The Chair of the Health and Wellbeing Board, Councillor Rachael Blake, presented the Board's first Annual Report and informed Members that it provided an overview of the work received and undertaken at the Health and Wellbeing Board between June, 2021 and June, 2022.

Members noted that the report provided an update on the course of the global COVID-19 pandemic in Doncaster in 2021, which highlighted the lessons to be learnt and the many inequalities that existed within society, some of which had deteriorated further as a result of the pandemic.

It was reported that in Starting Well, the Board looked at the health and wellbeing of young people and families, and had agreed the Children and Young People's Mental Health Strategy, along with the Mental Health in Schools Strategy, which was currently very prevalent.

Members were also informed that Living Well was a wide reaching theme which covered the health and wellbeing of people with additional health needs.

In terms of Ageing Well, Members noted that this supported an age friendly approach to working with older people and throughout the past year, the Board has received items on the urgent community responses and enhanced health care in care homes, and anticipatory care.

In concluding her presentation, Councillor Blake outlined the seven next steps for the Board and its partners.

RESOLVED that Health and Wellbeing Board First Annual Report 2021/22, be noted and published.

29 Overview and Scrutiny Annual Report 2021/22

The Council considered the Overview and Scrutiny Annual Report, which highlighted the progress of Doncaster Council's Overview and Scrutiny function during 2021/22. The report also provided a summary of the work undertaken by the Overview and Scrutiny Management Committee (OSMC) and its four Standing Panels, and highlighted some of the key achievements and the impacts that Overview and Scrutiny had made over the past year, and identified priorities for 2022/23.

In presenting the report, the Chair of the OSMC, Councillor Jane Kidd, initially thanked Members, the Executive, Officers, Partners, Stakeholders, young advisers and the public, who had taken the time to participate in meetings and contribute to Overview and Scrutiny during the last Municipal Year.

It was reported that the Annual Report highlighted a number of activities and achievements that were important to Overview and Scrutiny including how it had engaged with the public and partners, held decision makers to account, contributed to policy development and provided an opportunity for Members to consider issues they felt were important to residents of the Borough. The report also showed how its work aligned and contributed to the Doncaster Growing Together priorities.

Members noted that moving forward to 2022/23, Overview and Scrutiny's work plans would reflect the Doncaster Delivering Together, Wellbeing Goals and outcomes and Great 8 priorities, which would help keep a strategic focus and positively contribute to improving services within the Borough.

In concluding the presentation of the report, Councillor Kidd asked Members to contact her as the Chair or Officers, if there were any suggested issues for consideration at future Scrutiny meetings or reviews.

RESOLVED that the Overview and Scrutiny Annual Report 2021/22, be noted.

30 To consider the following Motion, written notice of which has been given by Councillor John Healy and Seconded by Councillor Andrea Robinson, in accordance with Council Procedure Rule 16

In accordance with Council Procedure Rule 16.1, a Motion was submitted by Councillor John Healy and Seconded by Councillor Andrea Robinson:-

"This Council is concerned at the impact over 12 years of the Tory Governments Austerity measures on local Councils.

The loss to Doncaster is over £100 million per year and continuing, this has led to serious reductions in vital services.

The cost of living increases including fuel and food have led to massive rises in cost of living expenses for those with the least.

This Council requests the Chief Executive to write to the Secretary of State to ask them to reverse the Austerity cuts and fund Local Government properly."

The Chair afforded all Members in the Chamber, the opportunity to speak on the Motion.

A vote was taken on the Motion proposed by Councillor John Healy, which was declared as follows:-

For - 36

Against - 7

Abstain - 2

On being put to the meeting, the Motion was declared CARRIED.

RESOLVED that this Council is concerned at the impact over 12 years of the Tory Governments Austerity measures on local Councils.

The loss to Doncaster is over £100 million per year and continuing, this has led to serious reductions in vital services.

The cost of living increases including fuel and food have led to massive rises in cost of living expenses for those with the least.

This Council requests the Chief Executive to write to the Secretary of State to ask them to reverse the Austerity cuts and fund Local Government properly.

31 Questions by Elected Members in accordance with Council Procedure Rules 15.2 and 15.3

A. Questions on Notice

No questions on Notice from Elected Members, had been received for this meeting.

B. Questions Without Notice

In accordance with Council Procedure Rule 15.2, the Chair of Council sought questions from Elected Members during Question Time.

A. Questions to the Mayor of Doncaster, Ros Jones.

In the absence of the Mayor of Doncaster, Ros Jones, Members were asked to submit their questions in writing to the Executive Office and a written response would be provided.

B. Questions to the Deputy Mayor, Councillor Glyn Jones, Cabinet Member for Housing and Business

Q. Councillor Steve Cox asked the following question:-

“A request was put in to Sheffield City Region (now known as South Yorkshire Mayoral Combined Authority) for a £20 million loan some time ago. Yourself, Mayor Ros Jones and the Chief Executive had been part of that Committee. What happened to the loan application? The decision was due to be made in March, but still nothing. How long have Peel been in communication with the South Yorkshire Mayoral Combined Authority (SYMCA)? What has DMBC done to support the Doncaster Sheffield Airport (DSA)? Finally, why have Finningley Ward Members had no contact from yourselves or the Chief Executive; what happened to working together?”

A. The Chief Executive, Damian Allen, gave the following response:-

“It is under the jurisdiction of the SYMCA. What I can report is the Mayor of South Yorkshire, Oliver Coppard, has gone on public record in response to the announcement from Peel Airport indicating that the loan is still an active loan under consideration. From commercial reasons, I am not in a position to add any further details, but I suggest if you have any concerns, that you write to the Mayor of South Yorkshire, but I will make him aware.”

A. The Deputy Mayor, Councillor Glyn Jones, gave the following further response:-

“We have had no end of meetings between ourselves, legal briefings, conversations between the Chief Executive and Chair of DSA, Board Members of Peel Holdings, the SYMCA, the Mayor of South Yorkshire, Oliver Coppard and the Chief Executive of SYMCA, Martin Swales. We have had a meeting today with the Members of Parliament to come to some sort of resolution and a way forward.

As for the Local Ward Members, I am sorry you were not included; it was an oversight on my part. It is difficult to give you a full, frank and open appraisal of what has happened from a business perspective, but we are leaving no stone unturned on this matter.”

In accordance with Council Procedure Rule 15.7, Councillor Steve Cox asked the following supplementary question:-

Q. “The phone has been ringing constantly all day. There are a lot of jobs to lose and the information you were not aware is on Twitter. The minutes of the meetings cannot be found. I will take this to Mayor Oliver Coppard.”

Q. Councillor Thomas Noon asked the following question:-

“Following the terrible two years with crime in Doncaster, can the Deputy Mayor provide an update on the number of new Police Officers Doncaster will receive in October and do you think this goes far enough to make our streets safe again?”

A. The Deputy Mayor, Councillor Glyn Jones, gave the following response:-

“This issue is not part of my Portfolio, but I will get you a full written response. It is worrying when crime occurs in our communities, but we need the correct resources to combat crime. As part of the number of Police Officers needed to fight this level of crime, as important is the intelligence that we are given. I ask people to phone 101 or Crime Stoppers, which they can do so anonymously. As for the actual number of new Police Officers, I have not got that information. I believe that if we do not get the number of Police Officers we require, we will be fighting a losing battle.”

In accordance with Council Procedure Rule 15.7, Councillor Thomas Noon stated the following:-

Q. “I will put my question in writing to the Mayor, but thank you for your reply.”

C. Questions to Councillor Lani-Mae Ball, Cabinet Member for Education, Skills and Young People

Q. Councillor Cynthia Ransome asked the following question:-

“Do you have any influence on bad behaviour in Schools and the inability of some Schools to address it? This impacts on education and public safety with pupils leaving School at 2.30 pm.”

A. Councillor Lani-Mae Ball gave the following response:-

“Regarding behaviour within Schools, every School has a Behaviour Management Policy to manage this issue. Most Schools have an escalation chart for that child or young person if they do not meet that expectation. If there is a particular School you are concerned about, please contact me.

In terms of outside of Schools, very little can be done by Schools. The School will set expectations when young people are leaving School at 2.30 pm. Some Schools take a ‘beyond the gate’ approach and are in the surrounding streets. Sometimes the Communities Team plugs that gap to assist, but if there are any particular areas where you have any concerns, please let me know.”

D. Questions to Councillor Nigel Ball, Cabinet Member for Public Health, Leisure, Culture and Planning

In the absence of Councillor Nigel Ball who had left the meeting at this point in proceedings, Members were asked to submit their questions in writing to the Executive Office and a written response would be provided.

E. Questions to Councillor Joe Blackham, Cabinet Member for Highways, Infrastructure and Enforcement

Q. Councillor Glen Bluff asked the following question:-

“Do you agree with me that there should be a list of all the grass, tree and hedgerow assets that is distributed and communicated to all Members including a maintenance schedule of when they are going to be trimmed, cut or maintained?”

A. Councillor Joe Blackham gave the following response:-

“My simple answer is yes I do.”

In accordance with Council Procedure Rule 15.7, Councillor Glen Bluff asked the following supplementary question:-

Q. “Could you make ensure that it is distributed to all Members?”

A. Councillor Joe Blackham gave the following response:-

“It should have already happened, but I will check to make sure it has because those schedules are in place.”

Q. Councillor Cynthia Ransome asked the following question:-

“Our rural roads between villages are only cut twice a year; we accept that. My complaint is the standard; litter is not picked up before cutting and the poor cut makes our verges look worse before they have started. Do you see this improving or can you help?”

A. Councillor Joe Blackham gave the following response:-

“I would like to be able to tell you that I can help and remedy the problem, but I would be lying. We have difficulties at this point in time. We still have high levels of sickness and vacancies in the service. We will not be able to do what we wish to do. The schedules you will get demonstrate what should be done, but I will not make a false promise. I cannot promise that it will happen because whilst we are in these current circumstances, it will not happen.”

F. Questions to Councillor Rachael Blake, Cabinet Member for Children’s Social Care, Communities and Equalities

Q. Councillor Cynthia Ransome asked the following question:-

“Many of the residents in the rural Wards have invested in gates, CCTV and alarms. However, we are seeing a high rise in household burglaries in our Ward. The statistics for solving these crimes are abysmal. Do you see this improving?”

A. Councillor Rachael Blake gave the following response:-

“It is the responsibility of the Police to solve those crimes. Where the Community Safety Team can assist is around ‘target hardening’. Unfortunately, I think we are in a time when things are not going to get any better for many reasons. Our Teams do as much as they can, but they are incredibly stretched because we do not have the resources to be able to meet the needs of all our residents, rural or urban. I think the collaborative working within the Community Safety Team is good. There are a number of funds that are being applied for from Government. In terms of the actual staff and resources on the ground, I do not see it improving, but we will continue to apply for funding.”

G. Questions to Councillor Phil Cole, Cabinet Member for Finance and Trading Services

In the absence of Councillor Phil Cole, Members were asked to submit their questions in writing to the Executive Office and a written response would be provided.

H. Questions to Councillor Mark Houlbrook, Cabinet Member for Sustainability and Waste

In the absence of Councillor Mark Houlbrook, Members were asked to submit their questions in writing to the Executive Office and a written response would be provided.



I. Questions to Councillor Jane Nightingale, Cabinet Member for Corporate Resources

Q. Councillor Steve Cox asked the following question:-

“Is there an issue with recordings of meetings in the Chamber as there are three meetings that have just been missed in recent weeks; Planning Committee, Audit Committee and Overview and Scrutiny?”

A. Councillor Jane Nightingale gave the following response:-

“Yes, there is an issue which is being looked into by Governance Services.”

Additionally, Scott Fawcus, the Assistant Director of Legal and Democratic Services, confirmed that there were issues with the system and plans were in place to purchase a new system, but that would take some time to achieve.

J. Questions to Councillor Andrea Robinson, Cabinet Member for Adult Social Care

There were no questions put to Councillor Andrea Robinson, Cabinet Member for Adult Social Care.

K. Questions to Councillor Austen White, Chair of the Audit Committee

There were no questions put to Councillor Austen White, Chair of the Audit Committee.

L. Questions to Councillor Julie Grace, Chair of the Elections and Democratic Structures Committee

There were no questions put to Councillor Julie Grace, Chair of the Elections and Democratic Structures Committee.

M. Questions to Councillor Rachael Blake, Chair of the Health and Wellbeing Board

There were no questions put to Councillor Rachael Blake, Chair of the Health and Wellbeing Board.

N. Questions to Councillor Jane Kidd, Chair of the Overview and Scrutiny Management Committee

There were no questions put to Councillor Jane Kidd, Chair of the Overview and Scrutiny Management Committee.

32 To receive the minutes of the following Joint Authorities

RESOLVED that the minutes of the following Joint Authorities meetings be noted:-

- A. South Yorkshire Mayoral Combined Authority Board held on 4th March, 21st March and 6th June, 2022.
- B. South Yorkshire Local Enterprise Partnership Board held on 10th March and 12th May, 2022.
- C. South Yorkshire Fire and Rescue Authority held on 24th January, 21st February and 11th April, 2022.
- D. South Yorkshire Pensions Authority held on 10th February and 17th March, 2022.
- E. South Yorkshire Pensions Authority Local Pension Board held on 27th January and 28th April, 2022.
- F. South Yorkshire Police and Crime Panel held on 4th February and 25th April, 2022.

CHAIR: \_\_\_\_\_

DATE: \_\_\_\_\_



## Doncaster Council

8th September, 2022

**To the Chair and Members of the  
COUNCIL**

### **LOCAL GOVERNMENT AND HOUSING ACT 1989 – PROPOSED REVISION TO THE MEMBERSHIP OF THE PARISH COUNCILS’ JOINT CONSULTATIVE COMMITTEE**

#### **EXECUTIVE SUMMARY**

1. The purpose of this report is to note the proposed revision to the membership of the Parish Councils’ Joint Consultative Committee.

#### **RECOMMENDATION**

2. It is recommended that Council notes the appointment of Councillor Rachael Blake to replace Councillor Mark Houlbrook on the Parish Councils’ Joint Consultative Committee.

#### **WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?**

3. The Council is committed to maintaining the highest standards of governance. By appointing to Committees in line with recommendations within this report, the Council satisfies its legal requirements for appointments to Committees.

#### **BACKGROUND**

4. At the Annual Meeting held on 20th May, 2022, Council determined the allocation of seats on Committees and Sub-Committees, having regard to political balance in accordance with the provisions of the Local Government and Housing Act 1989 and also appointed the Chairs and Vice Chairs of Committees and Sub-Committees.
5. Subsequently and in accordance with Council Procedure Rule 7.1, the Group Leader of the Labour Group, Ros Jones, has notified the Monitoring Officer, Scott Fawcus, that the Labour Group wishes to change its Group representation on the Parish Councils’ Joint Consultative Committee and appoint Councillor Rachael Blake to replace Councillor Mark Houlbrook.

## **OPTIONS CONSIDERED AND REASONS FOR RECOMMENDED OPTION**

6. The Council has a statutory duty to review the allocation of seats to Political Groups at its Annual Meeting in accordance with the provisions of Sections 15, 16 and 17 of the Local Government and Housing Act, 1989.
7. When determining the allocation of seats, Council must follow the wishes expressed by Political Groups. Therefore, no other options are considered relevant or appropriate.

## **IMPACT ON THE COUNCIL'S KEY OUTCOMES**

8. Ensuring the membership of the Council's Committee's is in place to effectively discharge its responsibilities will ensure that the Council is able to contribute to the delivery of all of the Council's Key Outcomes. In particular, these arrangements will assist the Council in working with our partners to provide strong leadership and governance.

## **RISKS AND ASSUMPTIONS**

9. There are no risks identified or assumptions relevant to this report.

## **LEGAL IMPLICATIONS [Officer Initials HMP Date 09.08.22]**

10. Further to Section 16 of the Local Government and Housing Act 1989, the Council has a duty to exercise its powers to make appointments to Committees as to give effect to such wishes about who is to be appointed to the seats on that Committee which are allocated to a particular Political Group as are expressed by that Political Group.

## **FINANCIAL IMPLICATIONS [Officer Initials PH Date 09.08.22]**

11. There are no specific financial implications associated with this report. There are no new positions being proposed and so the existing Members Ward Office budget is expected to be sufficient.

## **HUMAN RESOURCES IMPLICATIONS [Officer Initials SH Date 10.08.22]**

12. There are no HR implications associated with the contents of this report.

## **TECHNOLOGY IMPLICATIONS [Officer Initials PW Date 12.08.22]**

13. There are no technology implications in relation to this report. Governance and Members Services will be responsible for updating the changes in the modern.gov system, where applicable.

## **HEALTH IMPLICATIONS [Officer Initials RS Date 12.08.22]**

14. There are no direct health implications from this report. However, the individual Committees all contribute to improving the health and wellbeing of Doncaster people and reducing health inequalities. Committee Members can seek further advice from the Director of Public Health if required.

## **EQUALITY IMPLICATIONS [Officer Initials DMT Date 28.07.22]**

15. There are no specific equality implications arising from this report.

## **CONSULTATION**

16. Consultation has taken place with the Group Leader of the Labour Group in respect of this report.

## **BACKGROUND PAPERS:**

Report to Annual Council – 20th May, 2022 - Local Government & Housing Act 1989 - Review of Allocation of Seats on Committees & Sub-Committees.

## **REPORT AUTHOR**

David M. Taylor, Senior Governance Officer  
Tel: 01302 736712  
Email: [david.taylor@doncaster.gov.uk](mailto:david.taylor@doncaster.gov.uk)

**Damian Allen**  
**Chief Executive**

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## MCA – MAYORAL COMBINED AUTHORITY BOARD

### MINUTES OF THE MEETING HELD ON:

MONDAY, 25 JULY AT 10.00AM

SOUTH YORKSHIRE MAYORAL COMBINED AUTHORITY,  
11 BROAD STREET WEST,  
SHEFFIELD, S1 2BQ



### Present:

Mayor Oliver Coppard (Chair)

Councillor Terry Fox  
Councillor Sir Steve Houghton CBE  
Councillor Glyn Jones (Substitute)  
Councillor Chris Read

South Yorkshire Mayoral Combined  
Authority  
Sheffield City Council  
Barnsley MBC  
Doncaster MBC  
Rotherham MBC

### In Attendance:

Martin Swales	Chief Executive	SYMCA Executive Team
Steve Davenport	Chief Legal & Monitoring Officer	SYMCA Executive Team
Gareth Sutton	Chief Finance Officer & S73 Officer	SYMCA Executive Team
Dr Ruth Adams	Deputy Chief Executive	SYMCA Executive Team
Stephen Edwards	Corporate Director of Public Transport	SYMCA Executive Team
Sharon Kemp	Chief Executive	Rotherham MBC
Felix Kumi-Ampofo	Director of Corporate Policy	SYMCA Executive Team
Kate Martin	Executive Director of City Futures	Sheffield City Council
Sarah Norman	Chief Executive	Barnsley MBC
Dan Swaine	Director of Economy and Environment	Doncaster MBC

### Apologies:

Councillor Alex Dale	NE Derbyshire DC
Councillor Steve Fritchley	Bolsover DC
Councillor Tricia Gilby	Chesterfield BC
Councillor Simon Greaves	Bassetlaw DC
Mayor Ros Jones	Doncaster MBC

### 1 Welcome and Apologies

The Mayor welcomed everyone to the meeting and apologies were noted as above.

### 2 Announcements

The Mayor made a statement on the news regarding the announcement by Peel that they were going to undertake a strategic review of Doncaster Sheffield Airport (DSA). The Mayor stated that the region needed a thriving

commercial, private sector led airport and Partners together with national, regional, and local government would need to work together to secure the airports future. Members noted that a working group had been set up to examine the options to allow DSA to continue to operate as an airport with their first meeting being held that afternoon. The Mayor outlined ways in which the Mayoral Combined Authority had helped DSA since 2017 and added that he hoped the Government would engage fully.

The Mayor congratulated Cllr Read and Rotherham MBC on their award as 'Most Improved' council at the Local Government Chronicle awards.

The Mayor gave his thanks to the emergency service workers who had been working under difficult circumstances across the region over the last few days due to the unprecedented heatwave.

**3 Urgent Items**

None.

**4 Items to be Considered in the Absence of Public and Press**

None.

**5 Voting Rights for Non-constituent Members**

None.

**6 Declarations of Interest by individual Members in relation to any item of business on the agenda**

Cllr Fox declared an interest in project approvals relating to Sheffield under item 18.

Cllr Houghton declared an interest in project approvals relating to Barnsley under item 18.

Cllr Jones declared an interest in project approvals relating to Doncaster under item 18.

Cllr Read declared an interest in project approvals relating to Rotherham under item 18.

**7 Reports from and questions by members**

None.

**8 Receipt of Petitions**

None.



9 **Public Questions**

None.

10 **Minutes of the previous meeting held on 6 June 2022**

**RESOLVED** that the minutes of the meeting held on the 06 June 2022 be agreed to be a true and accurate record.

11 **Financial Outturn 2021/22**

The Chief Financial and S73 Officer introduced this item detailing the MCA's financial performance over financial year 2021/22. The report noted some of the significant achievements of the authority and its partners over the past year, as well as some of the financial implications that may affect the current year. The report sought approval for the carry-forward of resource into the new financial year to fund slipped activity and several adjustments to reserves.

**RESOLVED** that members:

1. Note the financial outturn position;
2. Note the treasury management outturn position noted in Appendix 2 of the report;
3. Approve the carry forward of resource noted in Appendix 1 of the report;
4. Approve the earmarking of reserves detailed in Appendix 1 of the report.

12 **2022/23 Budget Revision 1**

The Chief Financial and S73 Officer introduced this item which provided revised Group budget forecasts to the end of the financial year 2022/23. The revision was noted as was mainly due to slippage from the previous financial year and pressures in the supply markets with increasing costs and issues with recruitment within the industry.

**RESOLVED** that the MCA Board:

1. Adopt the revised budget estimates;
2. Note the reduction in core income and the mitigations being considered.

13 **Budget and Business Plan Development 2023/24**

The Chief Financial and S73 Officer introduced this item that outlined the process for developing the budget and supporting business plan for the new financial year. The report noted the challenging environment in which this process was taking place, the policy decisions that would drive the financial strategy, and the need for engagement with partners.

Members noted the challenges that would be faced by the local transport authority. This would require work to adjust to a commercially viable network, delivering the bus franchising assessment and the winddown of the current reserve strategy. Conversations between the finance officers within the constituent local authorities and the MCA had already begun.

Cllr Houghton asked the Chief Financial and S73 Officer about the two-year

settlement payment given by DLUHC to local authorities and whether this would be available to the MCA. It was noted that the MCA did not receive this payment in the same way that Local Authorities did. It was agreed that the MCA would write to national Government about this issue.

**ACTION: A letter to be written from the MCA to national Government regarding 2 year settlements.**

**RESOLVED** that members note the:

1. Budget and business planning process being undertaken within the MCA;
2. Significant uncertainties shaping the process; and
3. Proposed approval timeline.

#### 14 **Brownfield Housing Fund**

The Procurement Contracts & Programme Controls Programme Manager presented this item. This paper set out the current position of the BHF programme and proposed further actions to seek to ensure delivery of programme outputs, including undertaking an Open Call for new brownfield housing schemes.

Members noted that to date the MCA had allocated a spend of £17.6 million against a profiled spend of £20 million for the first two years of the BHF, and that there was a remaining £35 million to spend by 2025. Members also noted the significant challenge in delivering to the BHF timeframe.

Cllr Fox welcomed the report but noted his concern at the capacity issues being faced and the difficulty in delivering targets.

**RESOLVED** that the board:

1. Note the current spend and delivery position of the Brownfield Housing Fund, and the revised spend profile.
2. Approve undertaking an Open Call to seek further eligible brownfield housing schemes for funding and investment.

#### 15 **Tram - Future Operating Model**

The Corporate Director of Public Transport introduced this report which sought to advise the MCA Board of the progress on the future Tram Operating model post March 2024.

Members noted that specialist procurement, legal and commercial advisors would be engaged from August 2022.

Cllr Fox requested that sufficient time be made to allow for a detailed and in-depth discussion on the issues.

**RESOLVED** that the Board note progress on the future Tram Operating Model and the requirement for associated specialist support, to be funded in line with the 2022-23 revised budget and within the Scheme of Delegation.

16

## **South Yorkshire Bus Network - Approval of Funding for SYMCA Tendered Services**

The Corporate Director of Public Transport introduced this report which sought approval to use the tendered services budget to mitigate against reductions in bus services as a result of commercial operator decisions.

The report further recommended that the MCA Board agreed the decision to allocate additional funding to support provision of non-statutory school transport to meet the needs of students and pupils for the academic year from September 2022 to July 2023.

Members noted that a consultation exercise was to start shortly in respect of the public's priorities for bus services within the available budgets.

Members agreed that it was vital that the MCA and Local Authorities continue to lobby the national Government to fund bus services. The Mayor noted that when he began his term there were 400 weeks before the target set by Government to achieve a London-style transport system outside of the capital. He felt that the Government was not a partner in achieving this as it had not engaged with the MCA.

**RESOLVED** that the Board:

1. Approve the use of the remaining tendered services revenue funding - further supported by the use of up to £5.1m from reserves - for the inclusion of non-statutory school services into the tendered service activity for two academic years to July 2024.
2. Note the risk that we may not receive any tender returns for some routes to be provided, and hence irrespective of budget allocation, these routes would be unserved from the start of October 2022 as SYMCA cannot compel bus operators to provide services in the current commercial market.

17

## **LEP Review**

The Deputy Chief Executive introduced this report which set out the proposed approach the MCA will take in the submission of an LEP / MCA Integration Plan as well as noting the intention to strengthen the way the MCA works with the private sector.

Members noted that that the submission of the integration plan to meet Government requirement does not limit the scope of the Mayor or MCA to look at improved working arrangements with the private sector in the future.

**ACTION: Draft Implementation Plan to be circulated on the 26<sup>th</sup> July to Leaders and Chief Executives for their comments.**

The Board discussed the role of the private sector on the issues surrounding DSA. The LEP Chair informed members that there was to be a discussion on this issue with private sector members that afternoon and that the sector was very supportive of the work being undertaken to support DSA to continue as an operational passenger and freight airport.

**RESOLVED** that the Board:

1. Note the intention to submit a completed LEP Integration Plan to the Government in line with early deadline of 29 July.
2. Approve the key themes of our Integration Plan as identified in section 2.1
3. Approve that the final draft submission proposal is circulated for comment to Leaders and final submission is delegated to the Head of Paid Service in consultation with the Statutory Officers and the Mayor.

## 18 Programme Approvals

The Chief Finance and S73 Officer introduced this item to the Board. The paper requested progression of three capital funded schemes subject to conditions to be set out in the Assurance Summaries and approval for the allocation for the Adult Education Budget (AEB) for the 2022/23 academic year.

**RESOLVED** that the Board approved:

1. Progression of 'Zero Emission Bus Regional Areas (ZEBRA)' Full Business Case (FBC) to full approval and award of £2.68m grant to South Yorkshire Mayoral Combined Authority (SYMCA) subject to conditions detailed in the Assurance Summary attached at Appendix A1;
2. Progression of 'Tram Train Magna Stop including Park & Ride' FBC to full approval and award of £6.54m to South Yorkshire Mayoral Combined Authority (SYMCA) subject to conditions detailed the Assurance Summary attached at Appendix A2;
3. Progression of 'South West Bus Corridors' Outline Business Case to FBC and release of development cost funding of £0.38m grant to Sheffield City Council (SCC) subject to conditions set out in the Assurance Summary attached at Appendix A3
4. Allocation of AEB detailed in section 1.5
5. Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the schemes covered above subject to funding being available.

## 19 Annual Governance Statement

The Deputy Chief Executive introduced this item that reported on the findings of the 2021/22 Annual Governance Review and presented the draft Annual Governance Statement which included the Governance Improvement Plan for the 2022/23 financial year.

Members noted that the Internal Audit Assessment was awarded as "significant assurance with some improvement required", and that all outstanding actions but one had been completed. The dissolution of SYPTE, had been delayed due to government timetables and would be completed this year.

The committee noted that the four key areas that the MCA would be working on would include:

1. Openness and Stakeholder Engagement
2. Outcomes and Benefits
3. Capacity development
4. Risk Management and Performance

**RESOLVED** that members approve the draft Annual Governance Statement and Governance Improvement Plan as recommended by the Audit, Standards and Risk Committee.

20 **Code of Corporate Governance**

The Deputy Chief Executive introduced this paper which presented a Code of Corporate Governance for the integrated organisation. Members noted that this was done on a yearly basis and the code was updated with any changes made.

**RESOLVED** that members approve the Code of Corporate Governance (appendix A) as recommended by the Audit, Standards and Risk Committee.

21 **Risk Management Framework**

The Deputy Chief Executive introduced this paper which presented a draft Risk Management Framework and summarised the activity undertaken to develop and implement the Framework as requested as part of the Governance Improvement Plan 21/22.

Members noted that the framework had been developed by an expert in line with ISO and Orange Book standards. The MCA's role in accountability for risk was made clearer and had the following proposals:

1. That the MCA receive an annual report on risk
2. That the MCA receive an annual report from the ASRC

**RESOLVED** that members approve the draft Risk Management Framework as recommended by the Audit, Standards and Risk Committee.

22 **Audit, Standards and Risk Committee Annual Report 2021/22**

The Deputy Chief Executive introduced this paper on behalf of the ASRC Chair. The ASRC Annual Report summarised the work of the Committee during 2021/22, demonstrating how it had fulfilled its terms of reference and provided assurance to the Authority on its governance arrangements, risk management arrangements and the internal control environment.

**RESOLVED** that members consider the Annual Report and the action plan to address the findings of the Committee Effectiveness Survey.

23 **UK Shared Prosperity Fund**

The Director of Corporate Policy introduced this report and summarised the progress of submitting the MCA's UK Shared Prosperity Fund Investment Plan to Government in advance of the 1 August deadline.

**ACTION: Draft UK Shared Prosperity Fund Investment Plan to be shared with Members.**

Members discussed the fact that South Yorkshire is receiving less than it would have otherwise expected and agreed that a letter would be written to

Government to highlight the disparity. The Mayor agreed.

**ACTION: A letter from SY Leaders and the Mayor to be sent to Government on the disappointing funding for SY from the UKPF.**

**RESOLVED** that members note the summary of progress made in developing the UKSPF Investment Plan and agreed to delegate approval for sign off and submission by the MCA statutory officers, subject to consultation with the Mayor, and Leaders of the Local Authorities.

24 **Delegated Authority Report**

The Chief Executive introduced this report which updated the MCA Board on decisions and delegations made by the MCA, Thematic Boards and by the Officer Scheme of Delegation.

**RESOLVED** that members note the decisions and delegations made.

I, the undersigned, confirm that this is a true and accurate record of the meeting.

Signed .....

Name .....

Position .....

Date .....

## MCA - LOCAL ENTERPRISE PARTNERSHIP

### MINUTES OF THE MEETING HELD ON:

THURSDAY, 7 JULY 2022 AT 11.00 AM

SOUTH YORKSHIRE MCA, 11 BROAD STREET WEST,  
SHEFFIELD, S1 2BQ

SOUTH YORKSHIRE  
**BUSINESS**



LOCAL  
ENTERPRISE  
PARTNERSHIP

#### Present:

Lucy Nickson (Chair)	Private Sector LEP Board Member
Bill Adams	TUC Representative
Mayor Oliver Coppard	South Yorkshire Mayoral Combined Authority
Michael Faulks	Private Sector LEP Board Member
Angela Foulkes	Private Sector LEP Board Member
Councillor Glyn Jones (Reserve)	Doncaster MBC
Peter Kennan	Private Sector LEP Board Member
Councillor Chris Lamb (Reserve)	Barnsley MBC
Professor Dave Petley	University of Sheffield
Richard Stubbs	Private Sector LEP Board Member

#### Officers in Attendance:

Martin Swales	Chief Executive	SYMCA Executive Team
Damian Allen	Chief Executive, Doncaster MBC	Doncaster MBC
Andy Gates	Assistant Director - Strategic Corporate Affairs	SYMCA Executive Team
Jonathan Guest	Head of Policy	SYMCA Executive Team
Kate Josephs	Chief Executive, Sheffield City Council	Sheffield City Council
Sharon Kemp	Chief Executive, Rotherham MBC	Rotherham MBC
Nici Pickering	MCA Executive Team	SYMCA Executive Team
Sarah Pugh	Minute Taker	

#### Guests in Attendance

Justin Homer	BEIS
Councillor Zahira Naz (Observer)	Sheffield City Council
Lynda Shillaw	Chief Executive, Harworth Group

#### Apologies:

Joe Chetcuti	Private Sector LEP Board Member
Dan Fell	Doncaster Chamber
Alexa Greaves	Private Sector LEP Board Member
Councillor Sir Steve Houghton CBE	Barnsley MBC
Professor Chris Husbands	Sheffield Hallam University
Neil MacDonald	Private Sector LEP Board Member
Councillor Chris Read	Rotherham MBC
Sarah Norman	Barnsley MBC
Sarah Want	Sheffield University

29 **Welcome and Apologies**

The Chair welcomed members to the meeting and noted apologies as above.

Members agreed that item 7 of the agenda, Environmental Sustainability Plan, be deferred to allow for further engagement with LEP members.

30 **Declarations of Interest**

None.

31 **Notes of Last Meeting dated 12 May 2022**

**RESOLVED:** That the notes of the previous meeting held on 12 May 2022 were agreed to be an accurate record.

32 **Health and Wellbeing Assets Review**

Findings from the Health and Wellbeing Asset Review were presented to the board. It was stated that this work focussed on creating local interventions which aligned with national and international medical technology innovation markets to benefit local citizens.

Communication across the region was a priority; it was noted that there was a strong innovation ecosystem in South Yorkshire but a lack of capacity to respond to investment opportunities.

L Shillaw noted the parallels with the work of the Innovation Board and said that defining the narrative for the region would be critical for innovation.

It was explained that 40 stakeholders were consulted, as well as undertaking extensive data analysis.

**ACTION: P Johnson to share the review's methodology paper and technical annex with the Board.**

The use of South Yorkshire based consultants was welcomed and queries were raised regarding the nature of the businesses consulted. The board were informed that a very broad sector was consulted, and a number of subsectors identified - outlined in the technical annex.

The board asked about the national challenges impacting health and wellbeing assets and whether any funding had been identified which would address these. It was explained that public seed funding would be key and that other items on the agenda would link to private funding available.

The Chair asked that this work continue to be brought back to the LEP Board.

**RESOLVED:** To note the paper and research report findings



### 33 **Innovation Board Presentation**

L Shillaw presented an update on the formation of the South Yorkshire Innovation Board. It was explained that the board would:

- identify ongoing innovation work and establish mechanisms to capitalise on it.
- be a long-term project.
- consist of approximately 9 members, with a mix of individuals from different sized organisations and government.
- be supported by external experts
- report into the LEP board.

The need for five theme groupings had been identified including Finance and Funding, Infrastructure, Business and Ecosystems, and Skills. Each to be co-ordinated by a member of the board.

The scope of the Board's work would be broad and include finding solutions and frameworks to fund and establish innovation in the region. Members were informed that extensive stakeholder mapping work would need to be undertaken.

Members encouraged a greater focus on support for SMEs in the region and involvement of Local Authorities.

**RESOLVED:** to note the progress made towards the formation of the South Yorkshire Innovation Board and to endorse the work underway by the Innovation Board Chair.

### 34 **Destination Management / Marketing in South Yorkshire**

A report seeking approval to undertake a review of Destination Management and Marketing (DMO) in South Yorkshire was presented to the board.

Recommendations in the report seek to address the lack of a collective evidence base regarding how to promote South Yorkshire as a destination by undertaking analysis of opportunities and research of what has worked elsewhere.

The board welcomed the focus on private sector involvement in the report and also asked about when the de Bois review could be expected. The board were informed that an exact date was not known but it was expected to be published soon.

It was noted that the discussions among Yorkshire leaders regarding the future of the Welcome to Yorkshire campaign could feed into this work.

**RESOLVED:** to approve the recommendations of the report.

### 35 **Environmental Sustainability Plan**

This item was deferred.

### 36 **Launch of Data and Intelligence Hub**

A report was presented to the board regarding the launch of a Data and Intelligence Hub platform which aims to support intelligent decision making and enhance transparency, accessibility, and equality.

The board were informed that a soft launch of the platform would take place on 11 July 2022 (with a view to a full launch in September) and that Members could access the test site using the link on the board papers – feedback would be appreciated.

The board welcomed this initiative.

**RESOLVED:** To note the report and the progress made on the Data and Intelligence Hub.

### 37 **Annual Report 2021-2022 and Delivery Plan 2021-2022**

The Annual Report and Delivery Plan was presented to the board. It was noted that the report and plan were a legal requirement, but that it also demonstrated the value of the activity that had taken place in the region. The board were thanked for their participation and work outside of LEP Board meetings.

Feedback was given on the report, and members suggested that international work such as meetings with the High Commission for India should be included asked that more emphasis on external engagement, ie, healthcare, climate change, APPGs and ministers be given.

**ACTION: A Gates to make the above amendments to the report and share the final report with the Board.**

**RESOLVED:** to note and endorse the content of the LEP Annual Report 2021-22 with the above feedback.

### 38 **Chief Executive's Update**

The Chief Executive gave an update to the board which included:

- the shortlisting of Doncaster as a possible location for the Head Quarters of Great British Rail – work was ongoing work with Government Ministers on this.
- the ongoing LEP review which include a recent workshop which had been very positive. The review to be returned to Government.

The board encouraged votes for Doncaster in the ongoing public vote.

**RESOLVED:** to note the verbal update.

I, the undersigned, confirm that this is a true and accurate record of the meeting.

Signed .....

Name .....

Position .....

Date .....

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# SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

## ANNUAL MEETING

20 JUNE 2022

PRESENT: Councillor T Damms (Chair)  
Councillor C Hogarth (Vice-Chair)  
Councillors: S Sansome, T Smith, S Ball, D Hutchinson, S Ayris,  
A Khayum, P Turpin and A Cherryholme

CFO C Kirby, DCFO T Carlin, S Slater and S Kelsey  
(South Yorkshire Fire & Rescue Service)

J Field, N Copley, S Loach, M Potter, M Bray and N Ellis-Hall  
(Barnsley MBC)

M Buttery - In attendance remotely  
(Office of the South Yorkshire Police and Crime Commissioner)

Apologies for absence were received from Councillor B Johnson,  
Councillor S Alston, Dr A Billings, S Norman and ACO Strelczenie

### 1 TO APPOINT THE CHAIR OF THE AUTHORITY FOR THE ENSUING YEAR

RESOLVED – That Members agreed that Councillor Damms be appointed as Chair of the Authority for the ensuing year.

### 2 TO APPOINT THE VICE-CHAIR OF THE AUTHORITY FOR THE ENSUING YEAR

RESOLVED – That Members agreed that Councillor Hogarth be appointed as Vice-Chair of the Authority for the ensuing year.

### 3 CHAIR'S REMARKS

Councillor Damms expressed his thanks to Members on being reappointed as Chair of the Authority for the ensuing year. He welcomed the new Members to the Authority:- Councillor A Cherryholme (BMBC), Councillor A Khayum (SCC), Councillor P Turpin (SCC) and Councillor S Alston (SCC). He also expressed his thanks to those Members that had recently left the Authority:- Councillor J Paszek (SCC), Councillor P Garbutt (SCC), Councillor C Ross (SCC) and Councillor R Frost (BMBC).

### 4 MEMBERSHIP OF THE FIRE AND RESCUE AUTHORITY 2022-23

A report of the Clerk to the Fire and Rescue Authority was presented to inform Members of the membership of the Authority for the municipal year 2022-23.

RESOLVED – That Members noted the following membership of the Authority for the municipal year 2022-23:-

Barnsley	Councillors A Cherryholme and T Smith
Doncaster	Councillors C Hogarth, B Johnson and D Hutchinson
Rotherham	Councillors S Sansome and S Ball
Sheffield	Councillors T Damms, S Ayris, A Khayum, S Alston and P Turpin
PCC*	Dr A Billings - South Yorkshire Police & Crime Commissioner

*\*At the Authority meeting held on 13 February 2017, it was agreed that the South Yorkshire Police and Crime Commissioner would become a Member of the Fire and Rescue Authority with full voting rights.*

## 5 AUTHORITY GOVERNANCE ARRANGEMENTS

A report of the Clerk to the Fire and Rescue Authority was submitted which requested Members to determine the appointment of Members to the Committees and Boards and also the appointment of Chairs and Vice-Chairs of the Committees (other than the Appeals and Standards Committee).

RESOLVED – That Members:-

i) Approved the meeting structure as set out below:-

<b>Committee/Working Party</b>	<b>Members</b>
Audit and Governance Committee	Cllr S Sansome (Chair) Cllr T Smith Cllr S Ayris Cllr B Johnson Cllr P Turpin Cllr S Alston  3 Independent Members:- Mr A Dyson Mr C Pilkington Mrs J Taylor
Appointments Committee	Cllr T Damms (Chair) Cllr C Hogarth Cllr S Sansome Cllr B Johnson Cllr A Cherryholme Cllr A Khayum
Appeals and Standards Committee	Cllr S Ayris Cllr D Hutchinson Cllr S Ball Cllr T Smith Cllr S Sansome Cllr A Cherryholme

**Fire and Rescue Authority  
Annual Meeting  
Monday, 20 June 2022**

Principal Officers Review Committee A	<p>Cllr C Hogarth Cllr T Damms (sub)</p> <p>Cllr T Smith Cllr S Ayris (sub)</p> <p>Cllr S Sansome Cllr S Ball (sub)</p>
Principal Officers Review Committee B	<p>Cllr A Khayum Cllr S Ayris (sub)</p> <p>Cllr C Hogarth Cllr D Hutchinson (sub)</p> <p>Cllr S Alston Cllr B Johnson (sub)</p>
Principal Officers Review Committee C	<p>Cllr S Ayris Cllr T Damms (sub)</p> <p>Cllr S Ball Cllr P Turpin (sub)</p> <p>Cllr T Smith Cllr S Alston (sub)</p>
Performance and Scrutiny Board	<p>Cllr S Ball (Chair) Cllr T Damms Cllr C Hogarth Cllr D Hutchinson Cllr S Alston Cllr P Turpin</p>
Stakeholder Planning Board	<p>Cllr T Smith (Chair)</p> <p>All FRA Members</p>
Corporate Advisory Group	<p>All FRA Members (No Chair required)</p>
Joint Liaison Forum (JLF)	<p>Cllr T Damms (Chair) All FRA Members</p>

- ii) Noted the terms of reference of the Committees as set out in Appendices A to H.
- iii) Appointed Members to Committees and Boards where vacancies exist.
- iv) Made any changes to the membership of Committees and Boards as required.

- v) Appointed the Chair and Vice-Chair (if required) of each Committee and Board (other than the Appeals and Standards Committee).

**6 FUTURE MEETING DATES 2022-23**

A report of the Clerk to the Fire and Rescue Authority was presented which set out a schedule of meeting dates for the Authority in 2022-23.

RESOLVED – That Members:-

- a) Agreed the current governance framework of 8 meetings per year for FRA and 6 meetings of Audit and Governance Committee underpinned by the Appeals and Standards Committee, Appointments Committee and the two Boards (Stakeholder Planning and Performance and Scrutiny).
- b) Approved the suggested schedule of meeting dates for 2022-23 as set out below:-

<b>Fire and Rescue Authority</b>	<b>Audit &amp; Governance Committee</b>	<b>Performance &amp; Scrutiny Board</b>	<b>Stakeholder Planning Board</b>
*25 July 2022	*25 July 2022	*14 July 2022	*19 July 2022
*12 September 2022	*12 September 2022	*8 September 2022	*20 September 2022
*10 October 2022			
*21 November 2022	*21 November 2022	*17 November 2022	*15 November 2022
9 January 2023	9 January 2023		
20 February 2023			
	13 March 2023	23 March 2023	14 March 2023
3 April 2023			
	15 May 2023		
19 June 2023 (AGM & Ordinary)			
24 July 2023	24 July 2023	13 July 2023	18 July 2023
11 September 2023	11 September 2023	7 September 2023	19 September 2023
9 October 2023			
20 November 2023	20 November 2023	16 November 2023	14 November 2023

\* Meeting dates already arranged

**7 ARRANGEMENTS UNDER SECTION 41 OF THE LOCAL GOVERNMENT ACT 1985**

A report of the Clerk to the Fire and Rescue Authority was presented which requested the Authority to consider the appointments of District Council representatives under Section 41 of the Local Government Act 1985.



RESOLVED – That Members agreed the appointment of the following Members to answer questions at meetings of the constituent councils on the discharge of the functions of this Authority:-

<b>Authority</b>	<b>Member</b>	<b>Substitute</b>
<b>Barnsley</b>	Cllr T Smith	Cllr A Cherryholme
<b>Doncaster</b>	Cllr C Hogarth	Cllr D Hutchinson
<b>Rotherham</b>	Cllr S Sansome	Cllr S Ball
<b>Sheffield</b>	Cllr T Damms	Cllr A Khayum

8 OUTSIDE BODIES

A report of the Clerk to the Fire and Rescue Authority was presented to request the Authority to consider whether it wished to re-affiliate to the various outside bodies listed in the report and, if it did, to consider representation of the Authority on the outside bodies.

RESOLVED – That Members:-

- i) Noted the affiliation to the various outside bodies listed in the report, and associated costs for 2021/22.
- ii) Noted the representatives serving on the outside bodies listed in the report for 2022/23, agreed any amendments and sought nominations for any vacancies as follows:-

<b>Outside Body</b>	<b>Member Representation</b>
<b>LGA General Assembly</b>	Section 41 Members
<b>LGA Fire Commission</b>	Chair / Vice-Chair or their nominee and Councillor S Ball
<b>LGA Urban Commission</b>	Chair & Vice-Chair or their nominee
<b>LGA Rural Commission</b>	Chair & Vice-Chair or their nominee
<b>Yorkshire and Humberside Employers' Organisation (YHEA)</b>	Councillor S Sansome
<b>Community Safety Partnerships (or equivalent)</b>	Section 41 Members

<b>Outside Body</b>	<b>Member Representation</b>
<b>Local Pension Board (SYFRA)</b>	Councillor S Sansome (Scheme Manager representative)
<b>Police &amp; Fire Collaboration Board</b>	Chair of the Authority Councillor Hogarth as Vice-Chair

- iii) Considered any learning and development that may be required to support Members on the Outside Bodies.

9 LEAD MEMBERS 2022-23

A report of the Clerk to the Fire and Rescue Authority was submitted which set out the latest position in respect of Lead Member roles. Members noted the flexibility, should the Service require a Lead/Link Member in a particular area, for a 'task and finish' exercise, and this could be accommodated on a more informal basis.

RESOLVED – That Members considered and approved the Lead Member roles as detailed in paragraph 2 of the report:-

<b>Area</b>	<b>Lead Member</b>
<b>Strategic Partnerships (Health, Community Safety etc)</b>	<b><u>Section 41 Members</u></b> Councillor T Smith (Barnsley) Councillor S Sansome (Rotherham) Councillor T Damms (Sheffield) Councillor C Hogarth (Doncaster)
<b>Risk Management (Audit)</b>	Councillor S Sansome Chair, Audit & Governance Committee
<b>Performance and Scrutiny (including Equality and Inclusion)</b>	Councillor S Ball Chair, Performance and Scrutiny Board
<b>Stakeholder Engagement</b>	Councillor T Smith Chair, Stakeholder Planning Board
<b>Learning and Development</b>	Councillor T Damms Chair, FRA
<b>Local Pension Board (FRA as Scheme Manager)</b>	Councillor S Sansome

CHAIR

# SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

## ORDINARY MEETING

20 JUNE 2022

PRESENT: Councillor T Damms (Chair)  
Councillor C Hogarth (Vice-Chair)  
Councillors: S Sansome, T Smith, S Ball, D Hutchinson,  
S Ayris, A Khayum, P Turpin and A Cherryholme

CFO C Kirby, DCFO T Carlin, S Slater and S Kelsey  
(South Yorkshire Fire & Rescue Service)

J Field, N Copley, S Loach, M Potter, M Bray and N Ellis-Hall  
(Barnsley MBC)

M Buttery – In attendance remotely  
(Office of the South Yorkshire Police and Crime Commissioner)

P Hewitson (Deloitte)

Apologies for absence were received from  
Councillor B Johnson, Councillor S Alston, Dr A Billings,  
S Norman and ACO Strelczenie

### 1 APOLOGIES

Apologies for absence were noted as above.

### 2 ANNOUNCEMENTS

J Field commented that a series of questions for the Service would be provided by Dr Billings outside of the meeting.

### 3 URGENT ITEMS

None.

### 4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED – That agenda item 21 entitled 'SYFR Control System Update' be considered in the absence of the public and press

### 5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

In relation to the Ukraine appeal, Councillor Ball expressed his thanks to the Service for the support provided to the collection team in the transportation of goods.

Councillors Ball and Hogarth had attended the recent LGA Fire Commission Meeting in London. Councillor Ball suggested that the future meetings should be held virtually.

On 17 June 2022, Councillor Ball had attended the 69<sup>th</sup> Recruits Graduation Ceremony. He encouraged the other Members to attend future passing out parades.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 11 APRIL 2022

RESOLVED – That the minutes of the Authority meeting held on 11 April 2022 be signed by the chair as a correct record.

10 FIRE REFORM WHITE PAPER - PRESENTATION

DCFO Carlin provided Members with an overview of the Fire Reform White Paper. The consultation had opened on 18 May 2022, and would close on 26 July 2022. Members were referred to the website links which were provided within the presentation slides.

The consultation paper consisted of three overarching themes of People, Professionalism and Governance.

In response to a number of queries raised by Members regarding coordinating a response from a wider cohort of people and to bring the information together, Members noted that the matter would be discussed further at the Joint Liaison Forum Meeting held on 20 June 2022. On 27 June 2022, a Corporate Advisory Group Workshop would be held for Members and SYFR staff at the SYFR Training and Development Centre, Handsworth, Sheffield. This would enable a response to be formulated, which would be signed off by the Chair of the Authority.

11 FINANCIAL OUTTURN REPORT FOR THE YEAR ENDED 31 MARCH 2022

A report of the Chief Fire Officer/Chief Executive and Clerk and Treasurer was presented which informed Members as to the final revenue and capital outturn position for the financial year ended 31 March 2022. The report also included an updated total reserves position alongside a narrative commentary to help explain the key financial changes that had led to the year-end position, when compared to the approved revenue and capital budgets.

It was acknowledged that there had been constant financial challenges over the last few years due to Brexit, Covid-19 and the war in Ukraine which had all created significant financial implications. All of which would be taken into consideration in moving forwards. However, despite this, the Service had continued to recruit firefighters and had continued to explore business and community safety.

In relation to reserves, timing had been a factor and the allocation of funding had bolstered the financial resilience.

Members were referred to budgeting within each of the categories, overspends and underspends, pay awards, premises and indirect employee costs. In relation to transport, there had been a slight underspend which had been attributable to the pandemic, due to an increase the number of meetings attended virtually. The Service had secured savings on its insurance renewal.

There was an overachievement in income due to the National Emergency Services Network (ESN) project and late grants, relating to pension costs and a variance in capital financing.

In response to a number of questions raised by Members, S Slater commented that the overspends on ICT had been offset by agile working. A large amount of ICT work was underway. The budget had been managed by the underspends which had covered the inflation and the 2% pay award; a Fire Cadet budget was in place. A number of delays had been encountered in schemes, which had reduced the budget and had caused a slight borrowing gap. There had been a small spend on the replacement vehicles, and a delivery date had been provided for the Rescue Pumps which had been on back order. ICT work continued as part of the digital transformation.

In response to a question raised by Councillor Sansome in relation to whether the contracts were paid on an annual basis, and whether they were based on inflation or fluid based against the interest rates, N Copley stated that that the contracts were all different, some of which would be linked to annual inflation. This was attributable to the emerging risk reserve.

**RESOLVED – That Members:-**

- i) Approved the revenue and capital operating outturn position of £0.189m underspend when compared to the budget, funding and movement on reserves.

- ii) Agreed the capital expenditure outturn of £4.139m.
- iii) Approved the transfer of the in-year underspend (£0.189m) and other planned contributions (£1.451m) from the General Reserve to the Emerging Risk Reserve.
- iv) Agreed the summary Statement of Reserves (section C) which showed total useable reserves of £16.461m, split Earmarked Reserves £11.461m and General Reserves of £5.0m for the year ended 31 March 2022.
- v) Approved the budget carry forward requests as set out in section D of £0.155m into 2022/23 and the re-alignment of un-used carry forward budget of £0.248m to the Service Improvement Reserve.

12 UPDATE ON EXTERNAL AUDIT FOR THE YEAR ENDED 31 MARCH 2021 - STATEMENT OF ACCOUNTS 2020/21

N Copley gave an update on the External Audit for the year ended 31 March 2021. Members were referred to a discrepancy in relation to the service area, and the lengthy process undertaken by the finance team. There were no significant implications to the Authority.

P Hewitson commented that there was not an outstanding action for the Authority. The audit had coincided with a busy period for the external auditors. However, he estimated a total of two weeks of focused time remained to conclude the work.

Members were reassured by the update, but they requested to be kept updated in the event of any problems or delays.

RESOLVED – That Members noted the update.

13 SERVICE IMPROVEMENT BOARD UPDATE

A report of the Chief Fire Officer and Chief Executive was submitted which provided an update on progress against the actions on the Service Improvement Plan, which included actions relating to SYFR's Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS) Inspection Report, Grenfell Tower Inquiry, State of Fire and Rescue Reports and published Professional Fire Standards. The improvements generated through local and national learning from emergency incidents were also included within the plan, which included learning through the pandemic. The plan was monitored by the Service Improvement Board.

In response to a query raised by Councillor Sansome regarding the 45% schedule of completion in liaising with the owner and manager of every residential building containing separate dwellings, Members were assured that despite encountering difficulties with engagement, the Service now had a dedicated technician in post, and a Business Fire Safety Officer was in place at each local authority.

In relation to the Service's workforce representation, S Kelsey commented that the data was analysed at the Equality Diversity and Inclusion Committee. The information would be presented to Members through the Joint Liaison Forum.

RESOLVED – That Members noted the contents of the report and provided further scrutiny and support to enable continual service improvement.

14 PEOPLE BOARD UPDATE

A report of the Chief Fire Officer and Chief Executive was presented which provided a summary of the items raised and discussed at the People Board during Quarter 4 2021/22. The People Board provided a strategic and critical role as a guardian of the SYFR People Strategy, which met on a quarterly basis to monitor the progress of the People Strategy and to scrutinise information from the four SYFR committees that report to the People Board. Work had now commenced on the next People Strategy for the period 2023 to 2026.

RESOLVED – That Members: -

- i) Noted the contents of the report and provided further scrutiny and support to enable continuing effective management of people issues.
- ii) Approved the Workforce Development Strategy for 2022-2025.

15 MEMBER LEARNING AND DEVELOPMENT - REVIEW AND THE YEAR AHEAD

A report of the Clerk to the Fire and Rescue Authority was submitted which provided Members with a review of the learning and development undertaken in 2021/22, together with a forward look to learning and development in 2022/23.

A Fire Authority Member induction session would be held for the new Members onto the Authority on Friday 1 July 2022.

RESOLVED – That Members:-

- i) Noted the skills, learning and development acquired in 2021/22.
- ii) Agreed to a process of informal Development Discussions between July 2022 and early September 2022 for all new and existing Members which would inform an appropriate and targeted Learning and Development Schedule for 2022/23.
- iii) Noted the wider Learning and Development 'Offer' at Appendix A to the report.

16 DRAFT MINUTES OF THE APPOINTMENTS COMMITTEE HELD ON  
27 MAY 2022

RESOLVED – That Members noted the draft minutes of the Appointments Committee held on 27 May 2022.

17 DRAFT MINUTES OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON 25 MAY 2022

RESOLVED – That Members noted the draft minutes of the Audit and Governance Committee held on 25 May 2022.

18 DRAFT MINUTES OF THE LOCAL PENSION BOARD HELD ON 14 APRIL 2022

RESOLVED – That Members noted the draft minutes of the Local Pension Board held on 14 April 2022.

19 DRAFT MINUTES OF THE YORKSHIRE AND HUMBER EMPLOYERS' ASSOCIATION HELD ON 5 APRIL 2022

RESOLVED – That Members noted the draft minutes of the Yorkshire and Humber Employers' Association held on 5 April 2022.

20 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

21 SYFR CONTROL SYSTEM UPDATE

A report of the Chief Fire Officer/Chief Executive was submitted which provided Members with an overview of the current position in relation to the SYFR control system.

RESOLVED – That Members noted the recommendations as highlighted within the report.

CHAIR

Please follow the link below for further information on the updates of the actions arising from the Fire and Rescue Authority meetings:-

<https://meetings.southyorks.gov.uk/ecSDDisplayClassic.aspx?NAME=SD1250&ID=1250&RPID=402996&sch=doc&cat=13039&path=13039&zTS=D>





**SOUTH YORKSHIRE POLICE AND CRIME PANEL**

**ANNUAL MEETING**

**6 JUNE 2022**

PRESENT: Councillor R Haleem (Rotherham MBC) (Chair)

Councillor C Pickering (Barnsley MBC) (Vice-Chair)

Councillors: R Davison (Sheffield City Council), T Baum-Dixon (Rotherham MBC), T Downing (Sheffield City Council), P Garbutt (Sheffield City Council), S Knowles (Doncaster MBC), R Milsom (Sheffield City Council) and C Ransome (Doncaster MBC)

Dr A Billings (South Yorkshire Police & Crime Commissioner)  
(South Yorkshire Police)

S Abbott, M Buttery, F Topliss and Baldwin  
(Office of the South Yorkshire Police and Crime Commissioner)

N Ellis-Hall, J Field and A Shirt  
(Barnsley MBC)

Apologies for absence were received from  
Councillor J Moyes (Barnsley MBC), W Carratt (Independent Co-opted Member of the Police and Crime Panel), S Parkin (Office of the South Yorkshire Police & Crime Commissioner) and K Wright (Office of the South Yorkshire Police and Crime Commissioner)

1. **APPOINTMENT OF VICE-CHAIR**

Cllr Pickering was elected to replace Cllr Cherryholme as the Vice-Chair for 2022/23.

The Panel noted that Cllr Haleem continues her second year in office as Chair to the Panel, in accordance with rule 1.1 of the Police and Crime Panel Rules of Procedure.

2. **WELCOME AND INTRODUCTIONS**

The Chair Cllr Haleem welcomed everyone to the meeting, including new Members Cllr Downing and Cllr Moyes.

Cllr Haleem expressed the Panel's gratitude to the Members who had left the Panel this year.

Thanks went to Cllr Cherryholme who had been the Panel's Vice-Chair from 2021 and to Panel Member Cllr Lodge. The Panel also thanked Independent Member Professor James.

3. APOLOGIES FOR ABSENCE

Apologies for absence were noted as above.

4. ANNOUNCEMENTS

None.

5. URGENT ITEMS

None.

6. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

7. DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

Cllr Haleem declared that she had recently been offered the role of CEO for Ashiana. Cllr Haleem was hoping to commence in role at the end of July 2022.

8. PUBLIC QUESTIONS: -

A) TO THE POLICE AND CRIME COMMISSIONER

There were no public questions to the Police and Crime Commissioner.

B) TO THE POLICE AND CRIME PANEL

There were no public questions to the Police and Crime Panel.

9. MINUTES OF THE POLICE AND CRIME PANEL MEETING HELD ON 25 APRIL 2022

The Panel discussed and noted progress in respect of the agreed actions captured on the Panel's Action Log set out in Appendix A to the minutes.

RESOLVED –

- i) That the minutes of the Police and Crime Panel meeting held on 25<sup>th</sup> April 2022 be agreed and signed by the Chair as a correct record.
- ii) Noted that the Panel's Action Log would be updated following discussion and agreement at today's meeting.

10. MEMBERSHIP OF THE POLICE & CRIME PANEL 2022-23

A report was presented setting out the membership of the Police and Crime Panel for the municipal year 2022-23.

The membership of the Panel for 2022-23 was noted as follows:-

Barnsley	Councillors Janine Moyes and Clive Pickering  <i>Substitute Member: Councillor Kevin Osborne</i>
Doncaster	Councillors Sue Knowles and Cynthia Ransome
Rotherham	Councillors Rukhsana Haleem and Tim Baum-Dixon
Sheffield	Councillors Tony Downing, Ruth Milsom, Roger Davison and Peter Garbutt  <i>Substitute Member: Councillor Maleiki Haybe</i>
Independent Members	Mr Warren Carratt  <i>(Appointment of two Independent Members pending)</i>

RESOLVED - That Members of the Police and Crime Panel noted the membership of the Police and Crime Panel 2022-23.

11. MONITORING DELIVERY OF THE POLICE AND CRIME PLAN - QUARTERLY REPORT (JANUARY TO MARCH 2022)

The Commissioner provided the Panel with an update on the concerns which had been raised by Rotherham Councillors regarding Child Sexual Exploitation (CSE) in Rotherham.

The Panel were reminded that Rotherham Councillors had questioned if South Yorkshire Police and Rotherham MBC officers were doing as much as they could to help both victims and potential victims of CSE. And furthermore, to ensure that CSE victims were being recognised, identified and supported, with all crimes being investigated and taken to Tribunal etc.

Due to the concerns raised by Rotherham Councillors, this had led to Rotherham MBC commissioning a review of their services.

Following the April Panel meeting, the results of the review had been published.

The Commissioner was pleased to report that the main concerns expressed by Rotherham Councillors were reported to be unfounded and there was no anxiety on the part of the reviewers around this.

The review spoke warmly and well of the partnership arrangements in place between South Yorkshire Police and Rotherham MBC. In addition, the review had highlighted that good working practices were being followed by the Force.

The Commissioner said that it was a good review, and he was very satisfied with the outcome.

The Commissioner requested the Panel to note the position, due to it being a concern for all Panel Members.

Cllr Baum-Dixon highlighted that the review had also made several suggested recommendations for continuous improvement.

In relation to the Monitoring Delivery of the Police and Crime Plan - Quarterly Report, Cllr Garbutt commented that he had concerns around the rise in recorded domestic abuse cases and also the fall in domestic abuse crime arrest rates. He asked the Commissioner to provide his comments.

The Commissioner replied that he would wish to see high arrest rates wherever possible. His principal concern was whether arrest rates were being maintained for high-risk vulnerable people, which he understood were currently at over 90%, as more victims come forward and feel confident to report domestic abuse. Furthermore, the Force continued its efforts to make reporting easier, by providing the facility to report crimes online.

Cllr Garbutt requested reassurance around the meaning of 'high-risk' victims and how the measurement of 'high-risk' is applied across the Force. Furthermore, he asked if the OPCC was confident that the measurement of 'high-risk' was applied appropriately by everyone concerned.

S Baldwin provided the Panel with reassurances that the measurement of 'high-risk' victims was being applied appropriately by everyone concerned in the Force.

It was explained that high-risk victims are assessed at two points. Firstly, at the initial incident response, which is assessed by an officer who attends the incident. High-risk victims are also prioritised when calls are received into the Force's Control Room, where the vulnerability of those victims and circumstances are assessed thoroughly against a framework.

In addition, the Force also has a secondary Risk Assessment Team who undertake thorough research of all the available information to appropriately risk assess and then onward refer those victims to social care or other support services for victims.

Cllr Pickering asked if a breakdown of information was available on the wide range of categories which fall under domestic abuse and had led to arrests being made.

S Baldwin replied that the different categories of domestic abuse had been covered in a previous quarterly report and also set out in previous Annual Reports.

In addition, Domestic Abuse Matters Training had been delivered to officers and staff within the Force and also across partners. The training had covered the different types of domestic abuse.

Cllr Pickering noted that the percentage of vulnerable victims satisfied with Police experience was showing 70% for 12 months to March 2022. He asked if the Force was undertaking work to establish why the remaining 30% of victims were not satisfied with their experience.

S Baldwin confirmed that the Force did undertake detailed work to analyse feedback from victims. In addition, further detailed work was also carried out on the elements which required following up.

Cllr Pickering commented that it would be helpful for the Panel to receive information to understand the point in time when a vulnerable victim's satisfaction with the Force starts to fall.

S Baldwin acknowledged Cllr Pickering's comment and agreed to discuss with K Wright following today's meeting.

Cllr Garbutt noted that a total of 409 referrals had been made to Inspire to Change during Quarter 3. He considered this to be a low number and asked if these figures reflected high-risk cases.

S Baldwin replied that the number of referrals made during the quarter to the Inspire to Change Programme was very positive.

Members were informed that the Inspire to Change Programme was reliant on perpetrators being willing to engage in the programme. There had been a significant increase from the previous programme, which was very positive as perpetrators were choosing to engage in the programme to address their behaviours.

Cllr Garbutt asked if a breakdown of information was available in relation to intimate and non-intimate household relationships where domestic abuse was taking place.

S Baldwin acknowledged the request and agreed to discuss with K Wright following today's meeting.

Councillor Downing raised concerns that serious crimes involving a knife or sharp instrument had risen during the last 12 months to March 2022. He asked for the Commissioner's views.

The Commissioner informed the Panel that knife crime had fallen last year and that there were no particular areas in South Yorkshire which stood out to him. The Commissioner provided the Panel with reassurances that he would continue to monitor this area closely.

In addition, the Commissioner provided the Panel with information on the work being undertaken to combat crimes involving a knife or sharp instrument. This included working with schools and young people, by issuing grants to support

boxing and football clubs, who would include programmes about knife crime and the dangers of carrying a knife or blade.

There were also a number of safe and secure knife bins around the county which were emptied by the Force.

M Buttery invited Members to visit the Violence Reduction Unit to see the work which is being carried out.

Cllr Davison commented that it would be useful for the Panel to explore trends over a longer period. For example, over the last 5 years, to analyse if the Force were being successful in combatting crimes.

The Commissioner replied that, wherever possible, he would also like to see longer term trends. However, there could be a distorted picture due to the time of COVID-19 restrictions, which did affect statistics.

Cllr Milsom noted that there had been a large decrease in the recorded level of anti-social behaviour incidents reported to the Force in the period and a larger increase in the recorded level of all crime, compared to the last quarterly report. She asked the Commissioner for his opinion on whether the Force were dealing with more anti-social behaviour incidents, which in turn were converting to crime.

The Commissioner replied that it could be a combination of factors. He did task officers to disaggregate and disentangle the information to understand when anti-social behaviour becomes a crime. In addition, not all anti-social behaviour was captured by Police recording. Recording of anti-social behaviour was also undertaken by local authorities, for example, in relation to fly-tipping.

Cllr Milsom asked if there were any systems and mechanisms in place for gathering information locally from the Community Safety Partnerships and Neighbourhood Policing Teams to assess trend falls in anti-social behaviour correlating with rising crime numbers.

The Commissioner acknowledged Cllr Milsom's question and agreed to consider further after today's meeting.

Cllr Milsom asked if the Commissioner had any evidence around the success of the tour of the Knife Angel Project and if there were any lasting positive effects from the project where it had been installed. Furthermore, she asked if this project was more effective than other long-term rooted projects in neighbourhoods.

The Commissioner replied that the only evidence he had seen in relation to the impact of the Knife Angel Project had been anecdotal. He understood that the Knife Angel Project was to be invited to Sheffield. He suggested that Cllr Milsom raise these questions directly with Knife Angel Project officers.

In response to a query from Cllr Garbutt around the rates of proven re-offending, S Baldwin confirmed that there was always a delay in data being received. This was due to the OPCC waiting for the Criminal Justice System to report before they can

produce the statistics. Due to the COVID-19 pandemic the figures would be further delayed.

Cllr Baum-Dixon asked why there had been a statistically significant difference in relation to the percentage of people saying that the police do a good / excellent job during the 12 months to March 2022.

In addition, Cllr Baum-Dixon reported that he had received several reports around the non-attendance of Police officers to crimes. He asked if there were any statistics available and if the Commissioner had any information why the Force were not attending residential burglaries and thefts from farms, particularly in rural areas. Furthermore, he asked how the Force were managing the link between the Response Teams and Neighbourhood Teams.

The Commissioner replied that, ideally, he would like an officer to visit every residential, commercial and farm burglary. However, due to resources being stretched, it was not always possible. The Force did triage reports of these crimes to understand if there would be any purpose in visiting to obtain further information that the Force did not already know.

The Commissioner acknowledged that this was frustrating to those living in rural areas, especially when public confidence was improved significantly when officers call where crimes have been committed and keep in contact with people to let them know what is happening in relation to the progress being made with their case.

It was acknowledged that the Chief Constable and District Commanders were fully aware of the need to maintain confidence. With more Police officers being recruited, the Commissioner anticipated that there would be a much-improved Force response to reports of burglary and robbery.

Cllr Baum-Dixon added that it was important for the Force to acknowledge people's reports, be taken seriously, listened to, and to be kept up to date on the work being undertaken to resolve their crime. Furthermore, he said that complaints were sometimes overlooked if they were not received by the correct officer.

The Commissioner reassured the Panel that when he was meeting with the Chief Constable, District Commanders, and Neighbourhood Teams he constantly reminded them that they must, wherever possible, call and keep people updated. Conversely, it was also important to remind the public, that they must continue to report crimes in order to allow the Force to observe and understand patterns of criminality.

Cllr Garbutt noted that a telephone Satisfaction Survey was conducted by the Force 4-6 weeks after vulnerable victims had reported a crime. He asked if calls were made to 100% of vulnerable victims of crime. Furthermore, he asked if a follow-up call was made to those victims who the Force could not reach following an initial first call.

S Baldwin confirmed that the Force undertook its telephone surveys from a sample of crime types, for example, domestic abuse, burglary and key crime types.

It was suggested that a future Public Accountability Board (PAB) report contains information around how the Force carries out telephone surveys to gain feedback in relation to an individual's overall experience with the Police.

Cllr Garbutt referred to page 5 of the report, Section 1 'Protecting Vulnerable People'. He suggested that incidents of cuckooing using vulnerable people should be included within the report.

The Commissioner acknowledged Cllr Garbutt's comment and agreed to consider the inclusion of incidents of cuckooing in future reports.

Cllr Pickering commented that victims can also be involved with the perpetrators, and sometimes, perpetrators claim to be a victim to absolve themselves of the crime.

The Commissioner replied that he would pass this view onto the Force but would be surprised if they were not already aware. He added that, officers were trained in spotting the signs of cuckooing and the Force also reviewed their practices in order to constantly learn.

Cllr Garbutt raised concerns that anyone who was being trafficked could be sent to Rwanda, and this may deter people from reporting. Cllr Garbutt asked to what extent could the Commissioner put pressure on the Home Secretary to drop, in his opinion, this inhuman counterproductive measure.

The Commissioner replied that he would be interested to see whether the Rwanda project moves forward and works. He agreed that the project was fraught with several dangers. Furthermore, there was also a significant amount of anxiety in the country surrounding this.

**RESOLVED – That the Police and Crime Panel:**

- i) Noted the contents of the report and commented on any matters arising.
- ii) Noted that S Baldwin had agreed to discuss with K Wright, Cllr Pickering's request for the Panel to receive information to understand the point in time when a vulnerable victim's satisfaction with the Force starts to fall.
- iii) Noted that S Baldwin would discuss with K Wright, Cllr Garbutt's request for a breakdown of information in relation to intimate and non-intimate household relationships where domestic abuse was taking place.
- iv) Noted that arrangements would be made for Members to visit the Violence Reduction Unit.
- v) Noted that the Commissioner had agreed to consider Cllr Milsom's request to ascertain if there are any systems and mechanisms in place for gathering information locally from the Community Safety Partnerships and Neighbourhood Policing Teams to assess trend falls in anti-social behaviour correlating with rising crime numbers.



- vi) Noted that a future Public Accountability Board (PAB) report would contain information around how the Force carries out telephone surveys to gain feedback in relation to an individual's overall experience with the Police.
- vii) Noted that the Commissioner had agreed to consider the inclusion of incidents of cuckooing in future reports.
- viii) Noted that the Commissioner had agreed to pass on Members views to the Force regarding cuckooing.

12. OFFICE OF POLICE AND CRIME COMMISSIONER DELIVERY PLAN 2022-24

A report of the Police and Crime Commissioner was presented to provide Members with the Delivery Plan from the Office of the Police and Crime Commissioner (OPCC) which explained how the OPCC is contributing to delivery of the Police and Crime Commissioner's (PCC's) Police and Crime Plan for 2022-2025.

The Panel noted that, as in previous years, the PCC had asked that the OPCC, and those he commissions (including the Chief Constable) to provide delivery plans to explain how each organisation intends to contribute towards delivering the priorities and areas of focus within the Police and Crime Plan. In addition, the PCC also required assurance as to how each organisation would monitor and report on progress. It was expected that the content of the delivery plans would be proportionate to the level of funding provided to each organisation.

The OPCC had developed the Delivery Plan at Appendix B to the report to respond to the PCC's Police and Crime Plan.

The Delivery Plan also explained the work the OPCC will undertake to support the PCC and his two statutory officers in the discharge of their statutory responsibilities.

Appendix A to the report provided the Panel with a 'Plan on a Page' and supporting narrative at Appendix B.

The Panel noted that the PCC had maintained the same overall aim for South Yorkshire: to be a safe place to live, learn and work. The PCC had also retained the same three strategic priorities of:

- Protecting vulnerable people
- Tackling crime and anti-social behaviour
- Treating people fairly

M Buttery highlighted that the Delivery Plan for 2022-24 contained several new areas of focus, including:

- Responding to the PCC Review, Fire Reform White Paper and the Levelling up Agenda;
- Understanding the strategic response and what is working in the area of Violence against Women and Girls, Road Safety and Treating People Fairly; and
- Pursuing appropriate external funding.

Cllr Garbutt referred to page 8 of the report entitled 'Road Safety'. He highlighted that, parking was not included within the report and asked if consideration could be given to its inclusion. He also highlighted that road users are not just car drivers and asked that this be referenced in the Plan.

Furthermore, he reported that Sheffield has one of the highest rates of children's deaths and serious injuries from road accidents. He asked if details could be included in the Plan in relation to how partners are going to address this.

M Buttery highlighted that there was a key distinction between the Commissioner's Police and Crime Plan, which set out the Commissioner's priorities and areas of focus.

It was confirmed that road safety featured in the OPCC's Delivery Plan setting out the work which would be undertaken by the OPCC in supporting the Commissioner, as opposed to being the law enforcement agency. In addition, South Yorkshire Police had its own Delivery Plan which had been presented to the Commissioner.

The Panel were informed that the Commissioner has a convening role but has no powers for dealing with local authority parking enforcement.

It was confirmed that F Topliss was leading on road safety for the OPCC. Any enquiries received from the public would be passed on to appropriate partners, who have the responsibility for dealing with local road safety issues.

F Topliss reported that the OPCC is also a member of the South Yorkshire Safer Road Partnership, where road safety, parking and enforcement is regularly discussed.

Cllr Milsom referred to the development of the OPCC's Road Safety Leaflet for the public. She asked how the delivery of key road safety messages would take place and how sustained it would be. Furthermore, she asked if there was capacity for longer term sustained and effective messaging. She also queried if there would be any co-working with the Mayor's Active Travel Commissioner to deliver effective messaging around some of the new Highway Code changes around the priority of road users in order to help change mindsets and habits.

F Topliss confirmed that the Road Safety Leaflet was currently at the final draft stage. Following publication, the leaflet would be circulated widely, especially in rural areas. With regards to the Active Travel Partnership and working with the Mayor's Office, it was confirmed that the OPCC would continue to work with partners to support the delivery of those messages.

Cllr Milsom asked if the OPCC would be working with local authorities around road safety messaging.

F Topliss confirmed that the local authorities were also members of the South Yorkshire Safer Roads Partnership. Road safety messages would be discussed when the Partnership were discussing campaigns etc.

Cllr Milson referred to the Devolution Framework. She asked if the Commissioner would be meeting with Mayor Coppard to discuss his ambitions around policing and crime.

The Commissioner confirmed that informal discussions had already taken place with Mayor Coppard and more formal ones were planned, with a view to confirming how much Mayor Coppard would be involved in policing and crime.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

13. POLICE AND CRIME COMMISSIONER'S UPDATE (INCLUDING DECISIONS MADE SINCE THE LAST MEETING)

A report of the Commissioner was presented to inform Members that the Commissioner is supported by the Office of the Police and Crime Commissioner (OPCC) in delivering his Police and Crime Plan, and in effectively discharging his wide range of legal responsibilities.

The OPCC has a Delivery Plan which outlines how this is undertaken each year.

The report provided Members with an update on key PCC and OPCC activities against the new Delivery Plan since the Panel's last meeting held on 25 April 2022.

The report also provided Members with information on the decisions taken by the PCC since the Panel's last meeting.

Cllr Davison reported that one of the objectives of the Sheffield Local Area Committees (LACs) was to analyse domestic abuse and the abuse of vulnerable people. He asked how the LACs could be informed of the work being undertaken by Commissioner.

M Buttery replied that a question had been raised with the Force's Senior Command Team at the last Public Accountability Board around how the LACs areas of focus could feed into the priorities of the Community Safety Partnerships.

Following discussion, it was suggested that the LACs be responsible for obtaining the information they require from the Force/OPCC. Cllr Davison agreed to provide feedback to the LACs.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

14. POLICE & CRIME PANEL ANNUAL REPORT 2021-22 (DRAFT)

A report was submitted to present the draft Police and Crime Panel's Annual Report 2021-22 for Members' consideration and approval.

Members noted that, whilst it was not a requirement of the legislation for Police and Crime Panels to produce an Annual Report, it was recognised best practice that Panels will report on its activities and other key information.

In 2020 the Panel had made a decision to only provide printed copies of the Annual Report to libraries across South Yorkshire, and those Town and Parish Councils without an email address. South Yorkshire Councillors, South Yorkshire MPs and Town and Parish Councils with an email address would receive an electronic copy of the Annual Report.

A copy of the Annual Report would also be published on the Panel's website.

The indicative costs for the production of the 2021-22 Annual Report were set out in paragraph 2 of the report and would be met from the Home Office Grant funding provided to administer the Panel.

Members were requested to provide comments on the contents of the Annual Report to A Shirt by Friday 24 June 2022, following which design work would be undertaken in-house to produce the report.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Agreed to consider and provide comments on the draft 2021-22 Police and Crime Panel Annual Report by Friday 24 June 2022.
- ii) Agreed to allocate funding to print the required number of copies for distribution as detailed within the Executive Summary of the report.

15. LEAD / LINK MEMBERS - REVIEW

A report of the Clerk to the Panel was presented to inform Members that the Lead / Link Member arrangement has been cited as best practice for Police and Crime Panels across the country as an alternative model of delivering effective support and scrutiny for the Police and Crime Commissioner.

The arrangement provides for additional capacity for Members to explore, in more detail, key elements of the Police and Crime Plan priorities. As outlined in the report to the Panel on 1 July 2019, the Lead / Link model varies from region to region dependent on the number of members on the Panel, and the capacity to support extra meetings / activity. What is important is that the model works for both the Panel and the Office of the Police and Crime Commissioner (OPCC).

At the Panel meeting held on 7 June 2021, Members agreed to continue with the Budget Working Group and Performance Sub-Group with the following Lead Members, but to review on an annual basis:

- Budget Working Group – Cllr Haleem
- Performance Sub-group – Professor James (Lead Member) and Cllr Garbutt (Deputy Lead Member)

However, following the District Council Annual meeting there had been some changes in the membership of the Panel which had resulted in vacancies as set out in paragraphs 7 and 9 of the report.

Following discussion, the Panel agreed that Cllr Davison be appointed to the Budget Working Group.

The Panel agreed that Cllr Garbutt be appointed as Lead Member for Performance, with Cllr Haleem appointed as Deputy Lead Member for Performance.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Agreed that the current arrangements for the Budget Working Group and Performance Sub-Group continue.
- ii) Agreed to appoint Cllr Davison to serve on the Budget Working Group.
- iii) Agreed to appoint Cllr Garbutt as Lead Member for Performance.
- iv) Agreed to appoint Cllr Haleem as Deputy Lead Member for Performance.

16. LEARNING AND DEVELOPMENT UPDATE

A report was submitted to update Members on current events – national, regional and local, together with future plans in respect of learning and development for the Panel.

Suggestions for any other learning and development opportunities Members may have to support the Panel's learning and development were welcomed.

A summary of the events which had taken place since the last meeting together with details of proposed future events were set out within the report for Members' information.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the update.
- ii) Agreed to provide suggestions for future learning and development.

17. WORK PROGRAMME / PAB DATES

Members considered the 2022/23 Work Programme and were reminded that they could submit issues for the Work Programme that fall within the Panel's Statutory role in supporting and scrutinising the Commissioner.

All issues would be given full consideration by the Chair, Vice-Chair and Commissioner at the pre-agenda planning meetings.

Additionally, Members were encouraged to attend the meetings of the Commissioner's Public Accountability Board (PAB) to increase their operational knowledge.

Members were reminded that they could also submit questions for PAB through the OPCC, with 5 working days notice prior to the meeting.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the 2022/23 Work Programme.

18. DATE AND TIME OF THE NEXT MEETING

RESOLVED – That the next meeting of the Police and Crime Panel be held on Monday 18 July 2022, at 1:00 pm in the Council Chamber, Town Hall, Church Street, Barnsley.

CHAIR